# Reference and Digital Humanities Librarian — Fordham University, Walsh Library — Bronx, NY

Posted on [02/25/2016](http://acrlny.org/reference-and-digital-humanities-librarian-fordham-university-walsh-library-bronx-ny/) by [Lisa Miller](http://acrlny.org/author/lisam/)

Position: A03065, ADMINISTRATIVE POSITION ANNOUNCEMENT

TITLE OF POSITION/RANK: Reference and Digital Humanities Librarian

DEPARTMENT/PROGRAM: Walsh Library, Rose Hill

\*RESPONSIBILITIES\*

– Under the direction of the Head of Reference and Information Services,

this librarian provides critical support to the research and learning

community of Fordham University

– Helps develop in the libraries the creation and curation of a dynamic

program that addresses the growing demand for digital arts and

humanities support across the three campuses

– Collaborates with library staff and campus stakeholders to integrate

digital resources, methodologies, technologies, and analytical tools in

the humanities disciplines

– Works with faculty and librarians to incorporate digitized and

born-digital resources into humanities research and teaching activities

– Provides instruction, as needed on digital tools and methodologies to

support digital humanities research

– Coordinates information about digital arts and humanities scholarship

on three campuses in order to connect scholars across the disciplines

and facilitate collaboration

– Provides in person, telephone, email, text, and chat research support

– Creates and delivers library instruction sessions

– Participates in library-wide assessment programs and strategies

– Assists in library collection development initiative

– Assists in the creation and maintenance of web based content

management tools

– Provides outreach to academic departments and programs

– Collaborates with individuals throughout the university to promote and

facilitate the use of library resources and services

– Supervise the library support staff and student assistants

\*QUALIFICATIONS\*

– Master?s degree from an ALA accredited library school

– Minimum of two years of professional experience in an academic library.

– Experience providing Reference and Instruction services in person, via

telephone, via text and chat services, and via email

– Current knowledge of digital trends and platforms for academic

libraries

– Proficiency with statistical software applications, such as Excel

– Broad familiarity with reference literature in a wide variety of

disciplines including major print and electronic sources and databases

– Familiar with the major metro New York library consortia and research

collections; experience searching WorldCat as a referral tool

– Experience creating and maintaining web based content management tools such as LibGuides

– Comfortable developing content for web pages

– Comfortable evaluating the usability and functionality of library

sources

– Experience assisting all levels of researchers including

undergraduate, graduate, faculty, alumni, and freelancers

– Familiar with online research repositories, digital collections, and

open access archival materials

\*SALARY: \*Commensurate with experience

\*START DATE: \*ASAP

\*SEND LETTER & RESUME TO:\* Jane Suda, Head of Reference and Information

Services, jsuda@fordham.edu

No phone calls, please

\*Fordham University is committed to excellence through diversity and

welcomes candidates of all backgrounds.\*

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